



Utah Department of Public Safety  
 Division of Homeland Security  
Workshop Registration Form



2010 No-Cost WORKSHOP SCHEDULE

**Ready Your Business**

Business Readiness Series

**12 Point Program to  
 Business Continuity Planning**

Every Business should have a plan ...  
*It just makes good business sense!*

- |                     |   |
|---------------------|---|
| <b>Points 1-6:</b>  | Create a Planning Team/Continuity of Authority •<br>Communications • Risks & Hazards •<br>Internal/External Resources • Vulnerability<br>Assessments • Essential Business Functions |
| <b>Points 7-12:</b> | Human Resources • Workplace Evacuation &<br>Sheltering • Supply Kits • Insurance Reviews •<br>Vital Records • Data: Protect/Store/Recover   |

Name  
 Company and Title  
 Email:  
 Phone:  
 Workshop date:  
 Location:

Complete ALL 12 Points in **any order** and receive the  
**RECOGNITION OF READINESS** Award  
 6<sup>th</sup> Annual Ready Your Business Conference – October 2010  
[www.BeReadyUtah.gov](http://www.BeReadyUtah.gov)

**University Inn & Conference Center**

Utah State University, UICC Eccles Conference Center **Logan, Utah**  
 8-11:00 a.m. No Cost Points 1-12 Tues, January 19, 2010  
 RSVP to: [mara.christensen@usu.edu](mailto:mara.christensen@usu.edu) [jessev@utah.gov](mailto:jessev@utah.gov)

**Ogden/Weber Chamber of Commerce**

2484 Washington Blvd. Suite 400 **Ogden, Utah**  
 8-9:30 a.m. No-Cost Points 1-6 Thurs, January 21, 2010  
 8-9:30 a.m. No-Cost Points 7-12 Fri, January 22, 2010  
 RSVP to: [kat@echamber.cc](mailto:kat@echamber.cc) [jessev@utah.gov](mailto:jessev@utah.gov)

**Ogden/Weber Chamber of Commerce**

2484 Washington Blvd. Suite 400 **Ogden, Utah**  
 8-9:30 a.m. No-Cost Points 1-6 Thurs, February 18, 2010  
 8-9:30 a.m. No-Cost Points 7-12 Fri, February 19, 2010  
 RSVP to: [kat@echamber.cc](mailto:kat@echamber.cc) [jessev@utah.gov](mailto:jessev@utah.gov)

**Layton City**

437 N. Wasatch Dr. Council Chambers **Layton, Utah**  
 8-9:30 a.m. No-Cost Points 1-6 Mon, March 15, 2010  
 8-9:30 a.m. No-Cost Points 7-12 Tue, March 16, 2010  
 RSVP to: [jmason@laytoncity.org](mailto:jmason@laytoncity.org) [jessev@utah.gov](mailto:jessev@utah.gov)

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**For additional information go to:**

[www.BeReadyUtah.gov](http://www.BeReadyUtah.gov)

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